

Friends of Thorp Meeting Minutes

June 11, 2015

Call to order: A board meeting for Friends of Thorp was held at OA Thorp Scholastic Academy. The meeting convened at 6:05pm, Katie Madden presiding, Kristin Garcia taking notes.

Board Attendees: Katie Madden, Joe Basilone, Bindu Alexander, Marian Haas, Kristin Garcia, Lisa Weisenberger, Janelle Reilly, Kim Patchak, Chris Robison, and Melissa Wilkin, Colleen O'Toole

- I. Director Lisa Weisenberger motioned to approve the May minutes, Kim Patchak seconded; the motion passed.
- II. President's Report: The President's report was presented by Katie Madden:
 1. President Katie Madden welcomed Chris Robison to the meeting. Mr. Robison served on the audit committee for the PTA and will have shared treasurer responsibilities with the current Friend of Thorp Treasurer, Joe Basilone.
 2. Auditorium Improvements Campaign
 - a. Principal Toledo continues to receive quotes related to audio/visual system updates for the auditorium.
 - b. Based on needed repairs and respective quotes, Mr. Toledo will engage the Friends of Thorp related to costs, timelines, etc.,
 3. The revised bylaws were presented for vote. The revisions were based on recommendations by the bylaws task force: Katie Madden, Tammy Woods, and Kristin Garcia. A motion was made by director Lisa Weisenberger to approve the revised bylaws as presented, Tammy Woods seconded; the motion passed.
 - a. Ms. Madden suggested consideration to a revision for next bylaws review cycle related to de facto election of individuals running unopposed.
- III. Events Committee Report: The Events Committee Report was presented by Bindu Alexander:
 1. Bindu Alexander, events committee chair, shared information related to software used to manage and organize events (Trello) as well as event documentation on googledocs.
- IV. Communications Committee Report: The Communications Committee Report was presented by Katie Madden:
 1. The Gale Street Inn event is June 17; information was shared via backpack mail, Friends of Thorp Facebook, and website.
- V. Recruitment Committee Report: The Recruitment Committee Report was presented Tammy Woods:
 1. A brief survey was sent to the room parent's related their experience as a room parent this academic year.
 2. It was suggested that a face to face orientation/meeting for room parents would be beneficial for next academic year.
- VI. Treasurer's Report: The Treasurer's Report was presented by Joe Basilone.
 1. Mr. Basilone reviewed the expenditures and deposits since last meeting.
 2. Director Tammy Woods shared the appropriate LSC email to file the Friends of Thorp Treasurer's Report/financials.
 3. Director Kim Patchak inquired as to a comparison report of financials; Mr. Basilone replied there is not a current official comparison report but information may be pulled to for comparison purposes (budget side by side comparison).

VI. Elections

1. Elections were held for all officer positions; the results were unanimous:
President- Lisa Weisenberger
Vice President- Marian Haas
Treasurer(s)- Joe Basilone and Chris Robison
Secretary- Kristin Garcia
All officer terms started as of the meeting's adjournment.
2. Directors for 2015:
Burcu Agar
Colleen O'Toole
Kim Patchak
Janelle Reilly

VI. Upcoming Meeting(s)

1. Incoming President Lisa Weisenberger will send a poll to directors to schedule a mid-July meeting.

Katie moved to adjourn the meeting at 7:00pm on June 11, 2015. Lisa Weisenberger seconded.

Minutes submitted by Secretary, Kristin Garcia