

FOT Meeting 11/14/2013

Call to order: A board meeting for the Friends of Thorp, was held in the home of Katie Madden on November 14, 2013. The meeting convened at 6:50, President Katie Madden presiding, and Burcu Agar taking notes for secretary, Janelle Reilly.

Board Members Attending: Burcu Agar , Joe Basilone, Katie Madden, Lisa Weisenberger, Marian Haas, Elise Duffy.

Others in Attendance: Violet Romo, Tammy Woods, Lucy Shair and Mary Nespoux

Approval of Minutes: Motion was made by Lisa Weisenberger, to approve the minutes of the September meeting. Motion approved by the board members.

Treasurer's Report: Joe

- Pub Quiz Paypal transfer of \$842.16
- Farmer's Market payment for Fall Fest is not reflected in the report.
- Reconsider buying Pumpkins from Aldi for next year.
- 1 craft table reservation for Tree Extravaganza.
- Degerberg revenue for the month \$276.00
- Lucy & Joe are working on audit. Next month's balance statement will be from bank monthly open-close dates. Joe will notify the board if there are any major transactions from the close date until the meeting date.

President's Report: Katie

- FOT items used at the events will be stored at PTA storage at school, preferably after the Holiday Tree Extravaganza.
- Using school address for FOT incoming mail. Tammy recommended us to talk to Mr. Toledo to ask for Maria's help for money or checks. Currently, Mike & Leslie pick-up mail pieces once a week.
- Back-to-school gift for kindergarten (shared expense with the PTA). 100 drawstring bags and school supplies were purchased. PTA approved \$250 expense from PTA budget and asked if Friends of Thorp would consider a similar contribution. We needed quorum to hold a vote and we did not have it so we voted via e-mail the following week. The question was whether Friends of Thorp would contribute to the back-to-school gift expense: nine members voted in favor of

contributing, 2 members voted in favor of contributing a lesser amount and 2 members did not vote. Since a majority voted in favor – Friends of Thorp allocated \$250 toward the purchase of the back-to-school items.

Fundraising: Lisa

Brick Fundraiser information went out. There are 3-4 orders already. Price increase will be effective Feb 1st, 2014.

Online purchase preferable. If completed offline, Lisa has to have the form to enter in the system. When Joe receives the checks, he'll deposit the money to the bank. Lisa enters the orders into the system and mark paid. Then Joe will cut the check to the brick vendor. Order form should be revised.

Promotional ideas:

- Linking it to the holidays.
- Including a postcard.
- Giving Tuesday, December 2, 2013.
- Share FB notes & e-mail w/ Tammy.
- Schedule all messages
- Contact businesses for bricks. School & Community to partner w/ Fundraising for connections.
- Talk to Mr. Toledo to contact w/ Thorp's business partners.
- Cyber brainstorming.
- Present in PPNA meeting, date December 9th.
- Joe is going to present at JP Chamber of Commerce.

Playground Committee: Lisa

Had a call w/ Kaboom last week. CPS will take care of digging and surfacing. Next step is another call after Thanksgiving. Decision around Christmas, January for one of the donors. Lisa is also applying to other grants.

School & Community

- Room parent meet & greet took place Thursday, last week. Went over the code of conduct etc.

- Couple businesses want to partner w/ Thorp. Away We Play and Upbeat Music, donation based on registration.

Events: Bindu

Fall Festival

- 68 large pumpkins were sold.
- Consider buying from Aldi next year.
- Spend less on games & rides

Tree Sale

- Room parents coordinate w/ teachers for Tree sale
- Count of available tables vs. count of tables.
- Farmer's market will give trees for 50-50 cost.
- Chainsaw and reciprocating saws will be needed
- Need to promote Craft Fair. Post on craigslist
- Photo prop, hot chocolate. Hot water is needed.

Taste of Thorp

- Board members must send out at least 10 solicitation mails.
- Need to find a volunteer to work on the auction booklet.
- Look for food donors and wine donors
- Discuss ticket price. \$40 vs. \$30
- Wine card or \$40 ticket price w/ wine
- Calculate reducing ticket cost vs. more people.

Communication

- Prepare a word newsletter template. (Burcu)

The meeting adjourned at 8:53, Lisa closed and Katie seconded.

