

## Friends of Thorp Meeting Minutes

February 11, 2015

Call to order: A board meeting for the Friends of Thorp was held at the home of Katie Madden. The meeting convened at 6:38 , Katie Madden presiding, Janelle Reilly taking notes.

Board Attendees: Katie Madden, Joe Basilone, Bindu Alexander, Marian Haas, Janelle Reilly, Lisa Weisenburger, Burcu Agar, Tammy Woods, Kimberly Patchek and Melissa Wilkin.

Others in Attendance: Gretchen Rhodes and Joan Dahlquist

- I. Melissa motioned to approve the January minutes, Lisa seconded.
- II. Treasurer's Report: Joe Basilone
  - A. 1/1/2015-1/31/2015 Joe Basilone presented the beginning balance of \$10,181.26
    1. Total Receipts were \$3007.08
      - a. Here We Grow. \$15.00
      - b. Fall Fest: \$20.00
      - c. Tree Sale
        - 1) Craft Table: \$160.00
        - 2) Cookie Walk: \$547.20
        - 3) Food: \$508.00
        - 4) Tree Sale: \$1,756.80
    2. Cash disbursements for the month were +\$480.00
      - a. Cash box from tree sale was deposited. (500.00)
      - b. Counterfeit bill from tree sale. \$20.00
    3. Ending Balance, \$13,668.34.
  - B. Quick Books trial offer has been started. The first 60 days is \$7.99 a month, \$10.00 thereafter. Tammy motioned to approve the purchase of Quick Books, the board unanimously voted all in favor..
  - C. Lisa W. completed the raffle application. It needs to be submitted.
  - D. Acknowledgements are being completed.
- III. President's Report: Katie
  - A. Katie presented various sound and lighting ideas from Mr. Toledo. No pricing has been given.
  - B. Walkathon:
    1. Katie discussed meeting with Mr. Toledo, Burcu, Lisa and herself concerning the Walk-A-Thon.
      - a. Mr. Toledo likes the idea of a Walk-A-Thon but is looking for a unique experience.
      - b. The walk will be held on June 8<sup>th</sup> or 9<sup>th</sup>.
    2. Walk-A-Thon budget: Lisa asked for a budget of \$500.00. Katie raised the motion to approve and the Board unanimously voted all in favor.
- IV. Communications: Burcu
  - A. Updated the website and FB with TOT
  - B. Sent out parent coffee, Auction Item solicitation and TOT save the date flyers.
  - C. Friday letters have mentioned TOT solicitations.
  - D. Sent out weekly e-mails
  - E. Tammy suggested more photos from past TOT on social media.

- V. Recruitment: Tammy
  - A. Held successful Parent Coffee at the Perkalator
  - B. Will be having a Room Parent Breakfast meeting on 2/12.
    - 1. Will be doing an evening event to accommodate working parents.
  - C. Working with Mr. Toledo to contact Tammy if the teachers have any concerns about classroom raffles.

Vice-Presidents Report: Bindu

Taste of Thorp

- A. Proposed Pricing:
  - Ticket Prices:
    - \$30.00 per person/\$50 per couple
    - \$250.00 per table
    - \$25.00 for teachers
    - \$40.00 per person at the door.
    - \$25.00 punch card wine

Katie raised to approve the pricing for the TOT. The board unanimously voted to approve.

- B. Proposed Budget:
  - \$4000.00 Room at Biagio
  - \$1000.00 Auctioneer
  - \$1000.00 Food
  - \$600.00 Decorations
  - \$300.00 Printing

Katie raised to approve the budget for the TOT. The board unanimously voted to approve.

- VI. On June 17, FOT will be hosting a Dine out event at Gale Street.

VII. Upcoming Meetings:

- A. Thursday, March 12<sup>th</sup> will be hosted by Lisa
- B. Thursday, April 2<sup>nd</sup> will be held at the Perkalator (Meeting date has changed from the date published in the January minutes).
- C. Thursday, April 16<sup>th</sup> will be held at Bindu's. (Meeting date has changed from the date published in the January minutes).

Katie raised to adjourn the meeting at 8:20, Tammy seconded.

Minutes submitted by Secretary, Janelle Reilly