

Minutes of Friends of Thorp
Meeting Date: 4/10/2014

Call to order: A board meeting for the Friends of Thorp, was held in the home of Bindu Alexander on April 10, 2014. The meeting convened at 6:45, President Katie Madden presiding, and Janelle Reilly, secretary.

Board Members Attending: Bindu Alexander, Burcu Agar, Colleen O'Toole, Janelle Reilly, Joe Basilone, Katie Madden, Leslie Grimm, Marian Haas, and Lisa Weisenburger.

Others in attendance: Tammy Woods and Kristen Garcia.

Approval of Minutes: Motion was made by Katie Madden, to approve the minutes of the March meeting. Lisa seconded.

Officer's Report:

Treasurer's Report:

- A. Joe presented the Treasurer's report for March. The beginning balance was \$49,264.37
- B. Receipts were \$47,828.39 from the following:
1. \$11,319.18 Taste of Thorp and items
 2. \$35,910.06 Paypal Balance Transfer (pending)
- C. Total Disbursements were \$2,474.63 from the following:
1. \$135.00 PTA 8th Grade
 2. \$2,600 Rented Facilities (Shutterbooth, Biagio & Parking)
 3. \$739.63 Food for TOT
 4. Deposit for \$1,000 from return of temporary bank for TOT
- D. Ending balance is \$94,618.03, bank balance is currently \$58,708.07. (Pending transfer of 35,910.06)
- E. Joe reported that 2012 taxes were filed, but not 2013. Currently are 5 months late, however, there is no danger of repercussions from the IRS until an organization fails to file for 3 consecutive years. We still intend to file. Joe will seek other avenues to complete taxes, such as a volunteer. However, he did ask that we approve using \$500.00 for a tax accountant if needed. Katie raised the motion to approve the \$500.00 and Lisa seconded. The board voted all in favor.

President's Report:

- A. Officer Elections for next year.
1. Katie announced that Jodi, Elise and Leslie will be stepping down for the next term.
 2. Katie will remain as President, but she is stepping down from her role as communication chair. (Burcu will remain on communications).
 3. Katie raised the motion to release the function of the Room/Buddy parent from the FOT board to the PTA. The board is being spread too thin with this position as well. Marian seconded. All voted in favor.
- B. The following suggestions were made to increase board/committee membership:
1. Kristin suggested creating job descriptions of the board positions with positive undertones.
 2. Joe suggested having committee members sign a contract with the board.
 3. Burcu suggested targeting volunteers from past events to see if they are interested in being on the board.
 4. Kristen suggested it was less intimidating to meet in a public space vs. an individual's home. She recommended alternating between board meeting-only and meetings that were open to all.

Committee's Reports:

Special Events:

- A. FOT and the PTA are planning a Parent's Night Out at Chief O'Neill's on Friday, May 30th at 7pm.
- B. Bindu will be getting out acknowledgements for those that participated in the Taste of Thorp.

Fundraising:

- A. Janelle reported that the Gale Street Fundraiser is Wednesday, April 23rd.
- B. FOT is selling flower flats at the PTA's carnival on Saturday, May 3rd from 11-3. Volunteers will be needed from, 10-4. Bindu will be generating a Volunteer Spot to sign up.
- C. Katie reported that she presented the Pennies for Playground at the LSC meeting. It was not approved.

Playground:

- A. Last Kaboom interview was held on March 31. We should hear in the next week if we have it.
- B. Many volunteers will be needed for the Kaboom Build Day in August.

Communication:

- A. Burcu presented her Alumni initiative. She would like to work with Mr. Toledo to create build a database of Alumni. This will be used to reconnect and ask for volunteers.
 - 1. In 2015, it is the 110th anniversary of Thorp. She would like to use the database to reach out for this event.

School/Community:

- B. The BBQ Fest will be held on June 16th. FOT may do something to participate.

Katie raised that the meeting be adjourned at 8:45. Marian seconded.

Janelle Reilly
Secretary

Date of Approval